

Please complete this Application Form and send it together with the supporting documents by email to: *1:
Email: enquiry@cleanerproduction.hk

The Secretariat of the Cleaner Production Partnership Programme
Tel: (852) 2788 5588
Web Site: <http://www.cleanerproduction.hk>

Official Use Only

Receipt Date *1 :

Application Number :

FORM 4

CLEANER PRODUCTION PARTNERSHIP PROGRAMME APPLICATION FOR REGISTRATION AS ENVIRONMENTAL TECHNOLOGY (ET) SERVICE PROVIDER

* Refer to Notes to Applicants *2

PART I		
Particulars of the Applicant		
1) Company Name	Chinese	
	English	
2) Correspondence Address *4	Building	
	Street	
	District	
	City *4A	
	Postcode	
3) Contact Person (1) *5, 6 (Mr./Mrs/Ms.)		
4) Contact Person (1) Position		
5) Contact Person (1) Telephone (+852/+86)		
6) Contact Person (1) Email		
7) Contact Person (2) *6 (Mr./Mrs/Ms.)		
8) Contact Person (2) Position		
9) Contact Person (2) Telephone (+852/+86)		
10) Contact Person (2) Email		

11)	Business Registration Number ^{*8} (First 8 Digits for Companies Registered in Hong Kong)		
12)	Number of Employees	Guangdong Province	Person
		Hong Kong	Person
		Other	Person
PART II			
Application Categories (Can register under one or both categories)			
Category(ies) of ET Service Provider			
CONSULTANT (to conduct On-site Improvement Assessments or to act as consultant for Demonstration Projects) (Please check "Yes" for the expertise area(s) of your company.)	Energy Management		
	Pollution Control		
	Resources Conservation		
ENGINEERING FIRM (to implement Demonstration Projects) (Please check "Yes" for the expertise area(s) of your company.)	Energy Management		
	Pollution Control		
	Resources Conservation		

PART III : SUPPORTING DOCUMENTS

Please provide the file name of supporting documents in the column on right hand side and attach the supporting documents.

1) General

a) For Hong Kong applicant, copy of valid Business Registration Certificate issued under the Business Registration Ordinance (Cap. 310) of Hong Kong^{*9}. For applicant from other country/territory outside Hong Kong, copy of valid business registration document issued by competent authority in the country/territory^{*8}.

b) A scan copy of application form signed and stamped by the Hong Kong Company.

2) Registration as a Consultant under Category (I)

a) Relevant job references of AT LEAST three employees, each with at least two years project consulting experience in energy management, pollution control, resources conversation, cleaner production for industries, or equivalent.

3) Registration as an Engineering Firm under Category (II)

a) Relevant job references of the company with at least two years track records in implementing projects involving supply and installation of hardware system in projects of energy management, pollution control, resources conversation, cleaner production for industries, or equivalent.

b) Information of completed projects (AT LEAST three) including contact information of the clients, other relevant documents (such as agreement and receipt)^{*10}.

PART IV: DECLARATION

I/We, the undersigned,

- a) confirm that the information given in this application as well as the accompanying information is true and correct that reflects the status of affairs as at the date of submission. I/We understand that any inaccurate/incomplete information supplied in this application will delay my/our application for registration as an Environmental Technology (ET) Service Provider under the Cleaner Production Partnership Programme (the Programme). I/We shall inform the Secretariat of the Programme immediately if there are any subsequent changes to the information provided in this application.
- b) agree that when my/our company is registered as an ET service provider, I/we will issue a code of conduct for my/our staff involved in projects funded under the Programme or follow the published code of conduct under the Programme.
- c) have obtained consent from our clients of those project experiences attached to this application to release their contact information for reference by the public upon registration of my/our company as an ET service provider.

Authorized Signature of Applicant
with Company Seal :

Name (IN BLOCK LETTER) :

Position :

Date :

Notes for the Applicant:

- 1) Please return the completed form attaching the necessary supporting documents to the Secretariat of the Cleaner Production Partnership Programme (the Programme) at the email address listed on Page 1 of this form. The date of receipt is subjected to the confirmation of the Hong Kong Productivity Council.
- 2) For details of the requirements on registration of Environmental Technology (ET) Service Providers, please refer to the document entitled “Cleaner Production Partnership Programme: Guide to Application for Registration as Environmental Technology Service Providers” which is available on the official website of the Programme at <http://www.cleanerproduction.hk>.
- 3) Please ensure that all relevant parts of this form are completed and the information is accurate.
- 4) Please ensure that the correspondence address is correct, this address will be used to contact and mail the relevant documents of the Programme in the future.
- 4A) City refers to Hong Kong, Chaozhou, Dongguan, Foshan, Guangzhou, Heyuan, Huizhou, Jiangmen, Jieyang, Maoming, Meizhou, Qingyuan, Shantou, Shanwei, Shaoguan, Shenzhen, Yangjiang, Yunfu, Zhanjiang, Zhaoqing, Zhongshan and Zhuhai.
- 5) If the applicant successfully registered as an environmental technology service provider, the contact information of the contact person (1) will be listed in the directory on the official website of the Programme.
- 6) Applicants are required to provide two contact persons. After successful registration, all follow-up matters related to projects under the Programme will be communicated to these two contact persons. Applicants may file for a written request to the Secretariat to update the contact information.
- 7) This is a registration of ET service providers ONLY and there is NO contractual relationship between the Applicant as one party and the Government of the HKSAR, the Project Management Committee (PMC) of the Programme or Hong Kong Productivity Council (HKPC) as the other party. The Government of the HKSAR, the PMC or HKPC bears no responsibilities on any liability and cost incurred by the Applicant in connection with the activities related to this registration.
- 8) For Applicant in Hong Kong, please provide valid Business Registration Certificate issued by the Government of the HKSAR. For Applicant in other places, please provide valid business registration document to show legal registration status of the company.
- 9) The personal data and information provided in this form will be used for processing of the application for Registration of ET Service Providers under the Programme. The personal data and information may be disclosed or transferred to relevant government departments and authorities for verification. Other than these, such data and information will also be disclosed to other parties where the Applicant has given consent to such disclosure or where such disclosure is allowed under the Personal Data (Privacy) Ordinance. The Applicant may contact the Secretariat in written for correction of or access to personal data after submission of this form.

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- 10) The Secretariat may contact the clients of the completed projects to confirm the validity of the completed project information as claimed by the applicant.
 - 11) A probationary registration (“P registration”) will be given to the applicant who fulfills the registration requirements. The probationary registration will last for 12 months.
 - 12) If a probationary ET service provider is engaged by a factory to implement an approved project under the Programme (which can either be an On-site Improvement Assessments or a Demonstration Projects) within the 12-month probationary period and complete the project up to the required standard, it will be upgraded to full registration status immediately upon the approval of the project report by the Programme Secretariat. If a probationary ET service provider is unable to engage a factory for undertaking an approved project, it will be removed from the “P registration” list.
 - 13) HKPC may use the personal data and information collected from this form and send the promotional and marketing materials in relation to the products and/or services offered by HKPC and its business partners to the Applicant via email, SMS, fax or telephone call.

If the Applicant does not consent to receive promotional and marketing materials, please fill in “No” in the box on the right.